

# ACTCS

## About us

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The Sentence Administration section encompasses a range of functions. It provides secretariat support to the Sentence Administration Board (SAB). The unit holds the Victims Register and provides a victim liaison role for victims of sentenced offenders.

It co-ordinates registers and transfers of parole and community based orders. The unit holds sentencing records and manages the administration of sentences for sentences of imprisonment where a non-parole period is set. A major focus of the unit is on close liaison with other jurisdictions, particularly NSW, in fulfilling its responsibilities.