

# ACTCS

## Offender Services

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## **The Offender Services Unit's roles and responsibilities are detailed below.**

### **Case Management and Classification**

Case management plans to address criminal behaviour are developed by Probation and Parole Officers located at the AMC. Each plan is reviewed by the Sentence Planning Group (SPG) comprised of the prisoner, the prisoner's Case Manager, Senior Custodial Officers and the Case Management and Classification Co-ordinator. Others may be invited to attend as appropriate, such as the Indigenous Liaison Officer, employment officer, education staff and the prisoner's family or significant others. The SPG also considers the prisoner's classification and placement within appropriate accommodation at the AMC. Prisoners may be placed in cells or in domestic style cottages in which minimum security prisoners are able to prepare their own meals and are given greater freedom of movement around the centre.

Classification may be reviewed at any time, but not less than 6 monthly. A review may reward compliance with the AMC routine and participation in rehabilitation through lowered classification and movement to preferred accommodation, or increased classification for non compliance or disciplinary matters.

Case management Plans are submitted to the Offender Services Manager for review and all classifications are signed off by the Superintendent.

### **Vocational Education and Training**

Prisoners have regular access to Vocational Education and Training (VET). VET at AMC is contracted to Auswide Projects who offer a range of courses including Language, Literacy and Numeracy; Hospitality; Hairdressing; Horticulture; Asset Maintenance; General Construction and Training and Assessment Adult (TAA). TAA students are engaged to tutor other prisoners in a range of subjects.

### **Library**

The AMC employs a full-time Librarian to encourage prisoner literacy. The AMC library works with the ACT Library and Information Service which provides support to the Librarian and offers a mobile library service to supplement AMC library resources.

## **Chaplaincy**

A full-time Chaplaincy Co-ordinator is located at the AMC to offer pastoral care to prisoners and co-ordinate the delivery of pastoral care from a range of denominations and faiths.

## **Community Engagement**

The Throughcare philosophy of ACT Corrective Services encourages community agency participation in the delivery of services to prisoners at the AMC. Visiting agencies include women's services, legal services, Centrelink, Alcohol and Other Drug Agencies including Alcoholics Anonymous who offer weekly meetings on site to prisoners. ACT Model Ship Builders supports prisoners in learning this craft and the Hepatitis Resource Centre offers regular education sessions to prisoners. Indigenous Elders and support services are also regular visitors along with Kiaros Prison Ministries.

The AMC holds regular Throughcare meetings with stakeholders to continue to encourage participation in prisoner rehabilitation and improve services. In addition a Throughcare Expo - inviting agencies to set up information stalls to engage and inform prisoners of available services is offered bi-annually.